San Diego City College
Nursing Education Program

Nursing Application Check List

All information from the checklist should be prepared prior to starting the application. Students cannot go back and make changes once the application has been submitted – applications must be complete at time of submission. All required documents must be submitted with the application (PDF only). No exceptions. This form must accompany the Nursing Program application.

☐ Upload government issued photo ID.

☐ Documented proficiency or advanced level of coursework in languages other than English, including American Sign (official transcripts indicating advanced level coursework or a letter from employer or volunteer agency on company letterhead verifying proficiency)

☐ Allied Health Certificate(s) (a copy of the certificate or license is required) Uploaded.

☐ LVN license: A copy of CA license is required for LVN-RN Step-Up Program applicants Uploaded.

☐ Certified Nursing Assistant (CNA) a copy of CA license Uploaded.

☐ Health care work or volunteer experience verification on letterhead from employer Uploaded.

☐ Documentation of disability from DSPS, DD214, or physician statement Uploaded.

☐ Financial Aid Upload copy of eligibility (award letter) FA, Cal Works, BOGFW-B, Pell Grant

☐ First generation of family to attend college (statement from applicant) Uploaded.

☐ Need to Work while completing prerequisites (documentation from employer on company letterhead verifying dates of employment) Uploaded.

☐ Disadvantaged social or educational environment (EOPS verification only) Uploaded.

☐ Difficult personal and family situations or circumstances (statement from applicant) Uploaded.

☐ Veteran/Active Duty or Spouse of Veteran or Active Duty Military (copy of ID/DD214) Uploaded.

☐ Refugee (copy of the card indicating refugee status) Uploaded.

☐ Official transcripts for ALL college course work must be uploaded with the application. Unofficial Transcripts from SDCCD colleges required. Uploaded.

☐ Academic degree(s) (transcripts indicating Associates, Bachelors or Master's Degree) Official transcripts for all courses and all colleges attended Uploaded.

☐ LVN transcripts (if applicable, a copy of transcripts indicating LVN coursework) Uploaded.

☐ Test of Essential Academic Skills (TEAS) results ordered and sent electronically from ATI

☐ Receipt of order from ATI Uploaded.

Applicant Signature_____ Student ID #_____
01/21/2022

NOTE: Please sign and upload with the application. Failure to upload evidence will deny points in the category requested or application may be disqualified. No exceptions.

Applicant Signature_____ Student ID #_____
01/21/2022